

**London Borough of Harrow**

**CABINET FORWARD PLAN ( 1 January 2011 - 30 April 2011 )**

**MONTH:- January**

This Plan sets out matters which are likely to be the subject of a key decision over the next 4 months.

**A Key Decision is a decision by the Executive which is likely to:**

result in the council incurring expenditure which is, or the savings of which are, significant having regard to its budget for the service or function to which the decision relates; or

be significant in terms of its effects on communities living or working in an area of 2 or more wards of the Borough.

or where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Please note that decision dates are indicative and may change. Please consult Democratic & Electoral Services if you wish to check the decision date of a particular item.

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
<b>JANUARY</b>						

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Collection Fund	To approve the Collection Fund position	Cabinet	13 January 2011	Councillor Bill Stephenson  Myfanwy Barrett, Corporate Director, Finance jennifer.hydari@harrow.gov.uk Tel: 020 8424 1527	None	None
Harrow Green Grid	Approval of the working draft of the Harrow Green Grid for consultation with key stakeholders.	Cabinet	13 January 2011	Councillor Keith Ferry  Stephen Kelly, Divisional Director of Planning Services stephen.kelly@harrow.gov.uk Tel: 020 8424 1551	None.	Harrow Core Strategy Preferred Option 2009  Major Developments Panel Report 8 November 2010
Planned Maintenance Procurement	To approve the mechanism for the delivery of the Housing Capital programme for 2011/12	Cabinet	13 January 2011	Councillor Bob Currie  Lynne Pennington, Divisional Director of Housing howard.beresford@harrow.gov.uk Tel: 020 8424 1011	TLCF on 5 January 2011 and 24 February 2011	None

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Future Operating Model for School Improvement	Agree the proposed model. Delegate oversight of the implementation phase to the Portfolio Holder, Schools and Colleges	Cabinet	13 January 2011	Councillor Brian Gate  Heather Clements, Director of Schools, Quality Assurance and Commissioning adrian.parker@harrow.gov.uk Tel: 020 8736 6506	Stakeholders to be consulted, the outcome of which will be reported to Cabinet.	Research paper on the Future Operating Model for School Improvement
Sports and Leisure Facilities Management Contract Extension	Approval for the extension of the Leisure Connections contract for a further 2 years beyond March 2011, within the provisions of the existing contract	Cabinet	13 January 2011	Councillor Rekha Shah  Marianne Locke, Divisional Director, Community & Culture marianne.locke@harrow.gov.uk Tel: 020 8736 6530	None	None
Delivery of Council's Main Grant Programme for 2011/12 and Review of Support to the	To delegate authority to the Corporate Director to extend individual grant agreements (subject to	Cabinet	13 January 2011	Councillor Rekha Shah  Brendon Hills, Corporate Director, Community and Environment	Consultation undertaken with Grants Advisory Panel	Minutes of Grants Advisory Panel meeting held on 2 December 2010

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Voluntary Sector	meeting conditions set by the Council) for an additional month to 30 April 2011			Services kashmir.takhar@harrow.gov.uk Tel: 020 8420 9331		
<b>FEBRUARY</b>						
West London Waste Authority (WLWA) - Waste Procurement: Inclusion of LB Harrow sites	To approve the inclusion of the Council depot and Civic Amenity site in the proposed WLWA procurement as possible sites for development as waste facilities	Cabinet	10 February 2011	Councillor Phillip O'Dell  John Edwards, Divisional Director, Environmental Services andrew.baker@harrow.gov.uk Tel: 020 8424 1779	None	WLWA Paper - 13 July 2010
Development Plan - Core Strategy pre-submission Document	Approve the Core Strategy pre-submission document for statutory public consultation	Cabinet  Council	10 February 2011  17 February 2011	Councillor Keith Ferry  Andrew Trehern, Corporate Director, Place Shaping matthew.paterson@harrow.gov.uk	Formal consultation to be undertaken in accordance with the standards set out in Council's adopted Statement of Community	Revised Local Development Scheme, LDF – Evidence Base Studies, Sustainable Communities Strategy, Sustainability Appraisal – Draft

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				Tel: 020 8736 6082	Involvement and the guidance produced by the Planning Inspectorate for Regulation 27 consultation	Environmental Report, Core Strategy Preferred Options (Nov 2009), Consultation Responses Report, Equalities Impact Assessments
Fees and Charges 2011/12	To approve fees and charges	Cabinet	10 February 2011	Councillor Bill Stephenson  Myfanwy Barrett, Corporate Director, Finance steve.tingle@harrow.gov.uk Tel: 020 8420 9384	Consultation by individual service areas, where appropriate	None
Housing Revenue Account 2011/12 to 2015/16	Approve the HRA, rent increases and associated charges.	Cabinet  Council	10 February 2011  17 February 2011	Councillor Bill Stephenson  Myfanwy Barrett, Corporate Director, Finance jennifer.hydari@harrow.gov.uk Tel: 020 8424 1393	Consultation will have taken place with Tenants and Leaseholders.	None

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Final Revenue Budget 2011/12 - 2015/16	To recommend final revenue budget (including schools budget) to Council	Cabinet Council	10 February 2011 17 February 2011	Councillor Bill Stephenson  Myfanwy Barrett, Corporate Director, Finance myfanwy.barrett@harrow.gov.uk Tel: 020 8420 9269	Consultation will have taken place with residents on the draft vision and priorities via the resident's panel, online consultation, roadshows and open days	None
Final Capital Programme 2011/12 to 2015/16	To approve the final Capital Programme	Cabinet Council	10 February 2011 17 February 2011	Councillor Bill Stephenson  Myfanwy Barrett, Corporate Director, Finance steve.tingle@harrow.gov.uk Tel: 020 8420 9384	Consultation will have taken place with residents on the draft vision and priorities via the resident's panel, online consultation, roadshows and open days	None
Treasury Management Strategy and Prudential Indicators	Approve the Treasury Management Strategy and Prudential Indicators	Cabinet Council	10 February 2011 17 February 2011	Councillor Bill Stephenson  Myfanwy Barrett,	None	None

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				Corporate Director, Finance jennifer.hydari@harrow.gov.uk Tel: 020 8424 1393		
Corporate Plan - Vision and Corporate Priorities	To approve the Corporate Plan	Cabinet Council	10 February 2011 17 February 2011	Councillor Bill Stephenson  Tom Whiting, Assistant Chief Executive alex.dewsnap@harrow.gov.uk Tel: 020 8416 8250	Consultation will have taken place with residents on the draft vision and priorities via the resident's panel, online consultation, roadshows and open days	Reports to Cabinet on 7 October 2010 and 13 January 2011
The Provision of Parent Partnership Services	Approval with regard to the future of provision of services	Cabinet	10 February 2011	Councillor Mitzi Green  Catherine Doran, Corporate Director, Children's Services roger.rickman@harrow.gov.uk Tel: 020 8966 6334	Consultation will be conducted with the staff involved and the Trade Unions	Service Specification
Revenue and Capital Monitoring for	To approve virements, carry forwards,	Cabinet	10 February 2011	Councillor Bill Stephenson	None	Revenue Budget 2010/11 to 2012/13 to

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Quarter 3	rephasing and revised Capital Programme			Myfanwy Barrett, Corporate Director, Finance jennifer.hydari@harrow.gov.uk Tel: 020 8424 1393		February 2010 Cabinet, Capital programme 2010/11 to 2012/13 to February 2010 Cabinet
<b>MARCH</b>						
Better Deal for Residents - Business Support Project - Full Business Case	Approve the implementation of the Business Support improvements as set out in the Full Business Case.	Cabinet	17 March 2011	Councillor Bill Stephenson  Hugh Peart, Director of Legal and Governance Services andy.parson@harrow.gov.uk Tel: 020 8736 6106	Staff and Trade unions Better Deal for Residents Trade Union Forum; series of meetings with the trade unions; staff/managers workshops and meetings; Managers forum; staff and managers newsletters; Representations to <a href="mailto:betterdeal.businesssupport@harrow.gov.uk">betterdeal.businesssupport@harrow.gov.uk</a> or <a href="mailto:betterdeal@harr">betterdeal@harr</a>	Business Support Full Business Case



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					<a href="http://ow.gov.uk">ow.gov.uk</a>	
Better Deal for Residents - Mobile and Flexible Working Transformation Programme - Full Business Case	Approve the implementation of the improvements set out in the Mobile & Flexible Working Full Business Case.	Cabinet	17 March 2011	Councillor Bill Stephenson  Andrew Trehern, Corporate Director, Place Shaping andy.parsons@harrow.gov.uk Tel: 020 8736 6106	Staff and Trade unions Better Deal for Residents Trade Union Forum; series of meetings with the trade unions; staff/managers workshops and meetings; Managers forum; staff and managers newsletters; Representations to <a href="mailto:Mobile&amp;Flexible@harrow.gov.uk">Mobile&amp;Flexible@harrow.gov.uk</a> or <a href="mailto:betterdeal@harrow.gov.uk">betterdeal@harrow.gov.uk</a>	Mobile & Flexible Working Full Business Case
Integrated Targeted Children's Services	Agree the proposed model for integrated targeted	Cabinet	17 March 2011	Councillor Mitzi Green  Catherine Doran,	Consultation from 2 December 2010 until 4 January	Consultation Document

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	Children's Services and approve the implementation plan			Corporate Director, Children's Services jo.hawley@harrow.gov.uk Tel: 020 8416 8122	2011 in accordance with the Better Deal for Residents: Shaping Harrow for the Future Programme	
Determination of Community School Admissions Arrangements	To determine the admission arrangements for the 2012-13 academic year	Cabinet	17 March 2011	Councillor Brian Gate  Heather Clements, Director of Schools, Quality Assurance and Commissioning madeleine.hitchens@harrow.gov.uk Tel: 020 8424 1398	There is a statutory requirement to determine admission arrangements for community schools by 15 April 2011.  For 2012-13 Harrow complied with the statutory consultation requirements. The consultation period must last for a minimum of eight weeks, between 1 November and 1 March, to ensure that all	Determined admission arrangements for the 2011/12 academic year

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					<p>consultees have enough time to respond. The consultation period for Harrow was 29 November 2010 to 28 January 2011.</p> <p>As the admission authority for community schools, Harrow consulted all other admission authorities within the relevant area, the Admission Forum, admission authorities in neighbouring local authority areas and relevant parents and other groups with an interest in the local area (for example, community</p>	

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					groups).	
<b>APRIL</b>						
Contract for the Supply of Temporary Workers	Agreement to enter in to a contract with the temporary worker supplier selected through the joint procurement exercise with Hammersmith & Fulham LB	Cabinet	7 April 2011	Councillor Graham Henson  Jon Turner, Divisional Director, Human Resources and Development jon.turner@harrow.gov.uk Tel: 020 8424 1225	None	Information Report to Cabinet

If you have comments on any of the issues raised in the Forward Plan please contact the lead officer whose details are indicated. Alternatively contact Daksha Ghelani, Senior Democratic Services Officer, on telephone no. 020 8424 1881 or by email: [daksha.ghelani@harrow.gov.uk](mailto:daksha.ghelani@harrow.gov.uk)

## CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Finance and Business Transformation	Bill Stephenson	13 Cunningham Park HARROW HA1 4QW	Group Office: (020) 8424 1897 Home: (020) 8427 0247	Email: bill.stephenson@harrow.gov.uk
Environment and Community Safety	Phillip O'Dell	64 Marlborough Hill HARROW HA1 1TY	Group Office: (020) 8424 1897 Home: (020) 8861 0090	Email: phillip.odell@harrow.gov.uk
Adult Social Care, Health and Well-Being	Margaret Davine	6 Salisbury Road HARROW HA1 1NY	Group Office: (020) 8424 1897 Home: (020) 8863 3675 Mobile: 07956 452725	Email: margaret.davine@harrow.gov.uk
Children's Services	Mitzi Green	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: mitzi.green@harrow.gov.uk
Community and Cultural Services	Mrs Rekha Shah	50 Courtfield Avenue HARROW HA1 2LB	Group Office: (020) 8424 1897 Home: (020) 8427 0341	Email: rnshah@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Housing	Bob Currie	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897 Home: (020) 8864 4934	Email: bob.currie@harrow.gov.uk
Performance, Customer Services and Corporate Services	Graham Henson	360 Eastcote Lane HARROW HA2 9AJ	Group Office: (020) 8424 1897 Home: (020) 8864 9990	Email: graham.henson@harrow.gov.uk
Planning, Development and Enterprise	Keith Ferry	165 Headstone Lane HARROW HA2 6LX	Group Office: (020) 8424 1897 Home: 07922 227147	Email: keith.ferry@harrow.gov.uk
Property and Major Contracts	Thaya Idaikkadar	13 Cambridge Road NORTH HARROW HA2 7LA	Group Office: (020) 8424 1897 Home: (020) 8863 2372 Mobile: 07812 028741	Email: thaya.idaikkadar@harrow.gov.uk
Schools and Colleges	Brian Gate	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897 Mobile: 07939 540412	Email: brian.gate@harrow.gov.uk